

**MINUTES OF WICKLOW MUNICIPAL DISTRICT MEETING  
MONDAY 21<sup>st</sup> DECEMBER 2020  
THE CHAPEL, WICKLOW COUNTY CAMPUS, CLEREMONT HOUSE, RATHNEW.**

**Present:** Cathaoirleach John Snell, Councillors Gail Dunne, Paul O'Brien, Mary Kavanagh, Shay Cullen, Irene Winters.

**In attendance:** District Manager Brian Gleeson,  
District Engineer Kevin Scanlon,  
District Administrator Joan Sinnott,  
Assistant Staff Officer Anne Marie Kelly,  
Myles Buchanan Wicklow People.

Cathaoirleach John Snell opened the meeting at 3.00 pm.

**ITEM 1.**

**Confirmation of the Minutes from the Wicklow Municipal District Meeting held on the 19<sup>th</sup> October 2020.**

It was proposed by Cllr Paul O'Brien, seconded by Cllr Gail Dunne and unanimously agreed to confirm and sign the minutes of the Wicklow Municipal District Meeting held on the 19<sup>th</sup> October 2020.

**ITEM 2.**

**Wicklow Municipal District (a) To consider the holding of Remote Meetings (amendment of paragraph 6 Wicklow Municipal District Standing Orders: Place of meeting: (document will circulate pre meeting) (b) To consider and adopt draft supplementary Standing Orders to regulate proceedings of remote meetings (Copy draft Standing Orders will circulate pre meeting).**

It was proposed by Cllr Irene Winters, seconded by Cllr Mary Kavanagh and unanimously agreed to adopt the draft supplementary Standing orders as circulated prior to the meeting, in relation to the holding and regulation of remote meetings which will be reviewed following a period of 6 months from today.

**ITEM 3.**

**To consider the nomination of a representative from the Wicklow Municipal District to the Traveller Accommodation Committee due to the resignation of Cllr Irene Winters.**

It was proposed by Cllr Gail Dunne, seconded by Cllr Paul O'Brien and unanimously agreed to nominate Cllr John Snell as a representative from the Wicklow Municipal District to the Traveller Accommodation Committee.

**ITEM 4.**

**To amend Item 4 on the Minutes of September meeting held on the 28<sup>th</sup> September to read "Proposed pontoon 86 metres in length and aims to increase capacity and accessibility for smaller vessels in Wicklow Port, and will be located at the quay near Wicklow Glass and Glazing". Instead of Proposed pontoon 24 metres in length etc.**

It was proposed by Cllr Gail Dunne, seconded by Cllr Mary Kavanagh and unanimously agreed to amend the minutes of the meeting held on the 28<sup>th</sup> September (**adopted amendment**: proposed pontoon 86 metres in length).

## **ITEM 5.**

### **District Engineers Report and update.**

#### **Housing:**

- **Work continuing on general maintenance and repairs.**
- Technical support to WCC-Housing Dept:
  - Re-lets and emergency accommodation:  
3 standard, 7 emergency accommodation, 4 returned to WCC Housing Dept, 3 have works continuing on site, 7 house purchases being finalised.
  - DPGs: No info

#### **Roads and Footpaths:**

- 2020 roads programme overlay jobs completed last week.
- Church Hill temporary 1-way system operational for past month. Monitoring every day and some small adjustments made. New 'hard' barrier installed to increase deterrent to driving up wrong way from Station Road end. Construction traffic damaged 50% of the plastic equipment. Important pieces re-fitted. So far 'drop off zone' is working well.
- M11 to Ashford footpath improvement works continuing at Ashford end. Footpath at Milltown Lane junction to be started in January.
- Wicklow Town Main Street 1-way design complete and agreed. Plan for commencing to be carried out in January.
- Newtown footpath widening design complete. Final design details with NTA and procurement to follow. Awaiting confirmation of grant award.
- Town & Village (Accelerated Schemes 1 & 2) projects have been approved. Pedestrian traffic management in Laragh and Roundwood. Contractor appointed for Laragh project and traffic management equipment procured for Roundwood project. – Laragh to commence mid-January and Roundwood early February 2021.
- Town & Village (Accelerated Scheme 3) Wicklow Town – Final decision on canopy type agreed, location to be agreed but likely Town Team will prepare a number of options that will be presented to the Members in January.
- Two Town and Village (main scheme) applications are waiting on assessment by Dept. One for Ashford Village and one for Annamoe.
- Road Opening Licences (approx. 10) continue to be processed and agreed.

#### **Environment:**

- Two projects being considered for 2021 Climate Adaption Grant should funds be made available. (Finalise works at Vartry Weir and Drainage works on along Slaughter Hill). Preliminary survey of Slaughter Hill has now been completed (topography).

#### **Planning**

- Reports on applications continue.
- 2 Section 254 applications processed for tables and chairs.

#### **Playgrounds**

- Ongoing maintenance and repairs.
- Procurement complete for units (to replace damaged equipment) at Ballynerrin Playground and for a new level access roundabout at the Murrough Playground. Contractor likely to be unavailable until mid-February 2021.

### **Public Liability**

- 3 new cases (2 material damage, 1 personal injuries) and 0 settled/closed.

### **Outdoor Recreation:**

- Reservoir Car Park, Roundwood. Complete. Proposed to open gates on Wednesday (23/12/2020).

### **Comments/Queries:**

- A request was made for an update on discretionary projects at the next monthly meeting.
- Update required on proposed one way system for the Main Street, residents on Castle Street concerned with possible proposed diversions. Signage may be needed at Rugby Club, the Beehive and the Grand Hotel warning motorists when one way is in place. Currently funerals through the town travel in the opposite direction of the proposed one way and should be considered – *Kevin Scanlon - Will bring this back to members before plans are finalised.*
- Recent incidents of trucks getting stuck on Castle Street/Quarantine Hill a concern for local residents. It is being reported that some satellite navigation systems are directing drivers to this area – *Kevin Scanlon - Could look at lowering the weight restriction and adding appropriate signage.*
- It was requested to remove one of the parking spaces on Wentworth place meeting Abbey Street.
- Update required on Dunbur Road Pedestrian Crossing – *Kevin Scanlon - Contractor hoping to commence in January.*
- The stone wall at the Ball Alley falling and needs urgent attention – *Kevin Scanlon - A meeting with a structural Engineer is scheduled. Funding is being sought for restoration works.*
- A request was made to alter the sequencing of the traffic lights at the Grand Hotel to help ease traffic congestion entering the town.
- Large trucks are experiencing problems manoeuvring at the Pier between lights and bollard. Perhaps move the bollard?
- When will the link road from Hawkstown through Meadow Gate be open? – *Kevin Scanlon - This road will open once the developer has the housing development fully complete and is nearing completion at present.*
- Footpath at Merrymeeting needed urgently.

### **ITEM 6:**

#### **Road Closure Wicklow Main Street December Weekends 2020.**

District Engineer Kevin Scanlon advised the members that the Main Street closure for the 3 weekends in December to enhance pedestrian access to the Main Street and provide extra room to provide for social distancing, went well from a traffic management point of view. 7 junctions onto main street were closed, 6 of which needed to be manned.

District Manager Brian Gleeson advised that the last Sunday was the busiest of the 3. There could be potential to do this again and to discuss with the Town Team.

The members expressed their approval and stated that the traders appreciated the gesture.

**ITEM 7.**

**Correspondence.**

An email was received from Codling Wind Park Ltd seeking permission to make a presentation to the members at the next monthly meeting with regards to their proposal for the development of a major offshore wind development project between Greystones and Wicklow Town. It was proposed to put this item on the agenda for January. The members requested that information regarding these proposals be sent to them before the meeting.

**ITEM 8.**

**AOB**

The members thanked the WMD staff for their hard work throughout the year. The members wanted to acknowledge also the work undertaken by all frontline workers.

CATHAOIRLEACH JOHN SNELL CONCLUDED THE MEETING AT 3.55 PM.

Signed: \_\_\_\_\_  
CATHAOIRLEACH

Signed: \_\_\_\_\_  
DISTRICT ADMINISTRATOR

Dated: \_\_\_\_\_